**POSITION:** Carpenter

**REPORTS TO:** Project Superintendent

**GENERAL JOB DESCRIPTION:**

The Carpenter derives authority from the Project Superintendent and granted full authority to carry out the duties set forth in this job description. The Carpenter is directly responsible to the Project Superintendent for the proper discharge of his duties.

**PHYSICAL REQUIREMENTS:**

* 40 hour work week, 8 hours per day
* 8 hours of onsite manual labor
* Daily travel to jobsites

**QUALIFICATIONS:**

* Current driver’s license
* 5+ years in a carpentry position
* Dependable Transportation

**ESSENTIAL FUNCTIONS & RESPONSIBILITIES:**

* Interpret plans and specifications
* Lay out foundation, building lines, walls, and anchor bolts
* Shoot elevations and grades
* Monitor concrete pours regarding depressed areas, building lines, anchor bolts, etc.
* Wood framing
* Minor metal stud framing
* Installation of metal door frames, doors, and hardware of all types
* Install millwork trim and cabinets
* Install toilet partitions, toilet accessories, and other building specialties
* Receive materials, off load in a safe and proficient fashion, and take inventory
* Assist and guide others to improve their skills and complete tasks in an expedient manner
* Perform job related assignments at designated start time
* Perform daily tasks in a safe and workman like manner in accordance with company policies
* Responsible to secure and maintain basic tools to perform his tasks

**MINIMUM TOOL LIST FOR CARPENTER:**

* Nail bag
* Hammer
* 25-foot tape measure (minimum)
* Utility knives
* Chisel assortment
* 4-foot level
* 2-foot level
* Speed Square
* Framing square
* Clamps
* Screwdriver assortment
* Standard Socket Set
* Combination Wrench Set
* Channel Locks / Locking Pliers
* Cutting Pliers and/or Dikes
* Nail set
* Chalk line
* Cordless Drill
* Circular Saw
* Reciprocating Saw
* Side Grinder